



# **SELF STUDY REPORT**

**FOR**

**1<sup>st</sup> CYCLE OF ACCREDITATION**

**MADHAV MAHAVIDYALAYA**

**RAJWADE BHAWAN , VIVEKANAND MARG, NAI SADAK**

**, LASHKAR, GWALIOR**

**474001**

**madhavcollege.edu.in**

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

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# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

Madhav College affiliated to Jiwaji University, is one of the oldest Government aided colleges of Gwalior. This college is located in the middle of city which is easy to access to all. College has its historical significance as it is run in Rajwade Bhavan which is of historical significance. As college is situated in the heart of the city, local transportation facility is available to the students from every corner of city and outside also. Good road and stationary shops are the facilities to all students. Refreshment facility is also available.

### Vision

College has its vision as to provide higher education easily accessible to all the students especially to those hailing from economically and socially weaker sections of the society. As the college was founded by eminent social workers and educationists, consequently college has a vision to prepare the students who could contribute to the development of nation. To meet out this vision our management body principal, professors and staff work collectively. As a whole, the college is committed to prepare conducive atmosphere i.e. educational, social, physical and mental. College leaves no stone unturned to prepare the students who are willing to face the challenges of life.

### Mission

In order to fulfill this motto, the principal has setup various committees to ensure proper governance of institute where in teachers and staff members work together. Every committee is comprised of three members but in some certain exceptions, bodies like library and sport can have more than three members. Every committee calls for a regular meeting to assess its progress. College has promoted maximum participation of the students in all committees. In a nutshell, college meets out this mission by following goals viz. interdisciplinary approach, sense of nationality, exploration of potential of youth, enhancement of skill, induction of entrepreneurship and team spirit.

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### Institutional Strength

1. Old and reputed aided college.
2. Reputation for class teaching and practicals field work etc.
3. Qualified and dedicated teachers.
4. Student friendly atmosphere.
5. PG in 8 subjects of arts and commerce.
6. Research centre in 6 arts and commerce sub.
7. 2 NSS units & 1 NCC Company.
8. Regular electricity supply and a old well with full of water.
9. Our NSS and NCC students participated in RDC and national camps.

10. Sufficient class room well equipped labs and rich library with books.
11. Well established sport dept. Many students are winners in different competition on different levels under the well qualified and devoted sport officer, Dr. K.K. Kalyankar.

A well organized office staff to maintain proper records, accounting system as per the accounting principles and code.

### **Institutional Weakness**

1. Limited financial resources.
2. We are restricted in terms of building modification/ extension as we are bound to govt. policies.
3. Due to limited and restricted financial resources we are unable to expend innovations scheme and research area.
4. Due to semester system all the faculty members are engaged in CCE and examination related activities.
5. Vacant post in teaching, no lab assistant, insufficient staff of III and IV grade.
6. Students low attendance in class room teaching.
7. There is no lift for 4th floor and it is very difficult to manage exam and teaching.

### **Institutional Opportunity**

1. Location is core area.
2. Sufficient scope for building extension.
3. Frequent public transport facility.
4. Not a single case registered in anti ragging cell & women cell.
5. Underground water resources.
6. Frequent visit of management.
7. Sufficient admission.
8. Co education
9. Well mannered students and faculties.

### **Institutional Challenge**

1. More funds are required to provide competent and qualified faculties.
2. Low attendance of students in class room.
3. To prepare students to face highest challenges as their future is bright.

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

Curriculum designing is the sole responsibility of universities in respect of affiliated colleges, thereafter, begins the task of college to plan the effective implementation. Keeping in view the academic calendar provided by the

Department of Higher Education Government of Madhya Pradesh, the higher education institutes, through their teachers, frame the time table and subsequently the proper execution of curriculum is carried out. According to the requirement and for the overall development of the students the workshops, seminars and guest lectures are organized regularly by the departments so that the students can interact with the experts and widen their horizon. Tours – industrial, historical and otherwise – are also planned from time to time for the students to gain practical knowledge. Attention is also paid on multi-skill development to suit the professional and personal needs of the students. Most of the departments of this college are well-equipped with the latest electronic gadgets to facilitate the students to make maximum use of them and thus becoming computer friendly. Besides classroom teaching, the students are also motivated to participate in quiz, debates and group discussions. All such activities certainly go a long way in improving the various skills of the students. To keep a check on the students, attendance register is also maintained by the teachers.

Some senior teachers of the college have been and are chairman/ members in the Board of Studies of the universities, the Autonomous Colleges and the Academic Council as well.

As regards curriculum, Environment studies, in UG classes, is one of the compulsory papers to create awareness among the students. Other activities, like, rally's, poster-making competition and quiz, are also organized in the college to promote environment awareness. Since the courses offered in the college are value-aided, there is focus on the moral and ethical values through the curriculum. Similarly the aspect of human values is also covered in the syllabus through some carefully chosen/selected lessons for our students.

### **Teaching-learning and Evaluation**

Madhav College, affiliated to Jiwaji University, is one of the oldest and reputed colleges of this town. Students come to seek admissions not only from the adjoining area / nearby places but from other states also. Students admitted to the courses are from different walks of life i.e. their diverse culture, religions, casts, classes, categories, localities and backgrounds. Some students are slow learners on the contrary others are advanced ones. A class comprises both the type of students. To cope with the problem, the teacher has to develop his/her own mechanism of teaching. On the basis of certain parameters, like class attendance concentration, behavior, classmates, response in the classroom teaching and promptness, the teacher evaluates and decides his/her standard of teaching to maintain equilibrium in the class.

Our hardworking and diligent teachers make all efforts to satisfy the needs of students with their various teaching skills/ learning experiences. In this process the use of available technology supports a lot impart knowledge. This process also includes and encourages the interactive and participatory approaches among the students making the entire teaching – learning process effective.

Our college has always maintained the standard of recruiting well- qualified teachers since its inception. Most of the teachers are Ph.Ds along with a number of research papers published in the journals of national / international repute.

During teaching learning process, the process of assessment of teaching and evaluation of the taught in the form of continuous comprehensive education (CCE) goes simultaneously as per the guidelines/ instructions of the Department of Higher Education. The purpose of this college level evaluation is to see the performance and to take necessary action for further improvement. Results show the students' performance and the efficacy of the

adopted mechanism. Student satisfaction is the watchword of this college. Every care is taken by our teachers to ensure the satisfaction through the feedback of randomly selected students after the declaration of each result. All efforts are made to make learning a meaningful and impactful process.

### **Research, Innovations and Extension**

The purpose of research is to develop knowledge and explore new horizons and this college has taken initiatives to promote a research culture. In order to fulfill the objective, the college creates a thriving research environment and supports the faculty members in every possible way i.e. financial, academic and human resources, to submit research projects/ proposals. The institution also maintains a positive approach to external funding agencies for mobilizing resources for research to enable the faculty to carry out their projects uninterruptedly.

Though the college has not developed any ecosystem for innovation, it is recognized, as a research centre in six disciplines because of our rich library. Our able teachers provide guidance to the students pursuing research. From time to time under the aegis of IQAC cell other departments invite experts to deliver lectures for the enrichment of students' knowledge. Similarly, the teachers of our college are also invited in other institutions for lectures. Moreover, our teachers are also engaged in writing research papers and getting them published in the standard journals.

Most of the teachers of this college are approved by the university as research supervisors providing guidance to the research scholars pursuing Ph.D, thus bringing out quality research and making a concrete contribution to society. It also helps improve the quality of teaching and learning. Some of our teachers have successfully completed and some are working presently on their post-doctoral projects (minor research project) funded by UGC, CRO, Bhopal in the past.

Apart from classroom teaching, attention is also paid on social service through NSS and NCC. Our dedicated programme officers, combing students, regularly carry out a number of activities like organizing Blood Donation Camps, AIDS awareness rallies, plantation, prohibition, water conservation etc. In addition to these, our teachers have actively participated, along with the students, in extended programs conducted in collaboration with industries committee and non- government organizations to serve the society and impart useful knowledge as well with the learners.

### **Infrastructure and Learning Resources**

This college has sufficient infrastructure for effective and efficient conduct of educational programmes comprising 38 rooms, 1 hall of more than 2000 sq. ft., a rich computer lab, a well-equipped library having books, journals, e-journals and other learning materials with the latest technology aided learning mechanism, a huge playground for sports activities. The college makes adequate provisions in the budget for the maintenance and replenishment of physical facilities. Our staff too is well-trained to have an access to technology and information on current and relevant issues.

Updating IT facilities in the college is a continual process and adequate attention is paid to its regular maintenance and periodic replenishment to ensure and promote the optimum use of the resources.

## **Student Support and Progression**

Since ours is an aided college, the schemes launched by the government of Madhya Pradesh and the Central governments are applicable for the benefit of the students belonging to different classes and categories. Besides, the college also generously provides financial assistance to the weak and deserving students. Our college also has a well-established and well-organized guidance and counselling system for the benefit of the students related to the issues like freeship, scholarships and other sorts of grievances. This college has the required infrastructure and promotes active participation of the students in social, cultural and sports activities. The social work is done through the NSS and NCC students by organizing a variety of programmes. As regards cultural activities, students participate enthusiastically in a number of of programmes throughout the year. In the field of sports, our players especially girls have represented in women's Hockey tournaments at state and national levels. The college also has an active students' council duly formed under the provision stated in the ordinance issued by the government of Madhya Pradesh. The college also has an active Alumni Association which contributes significantly to the development of the students and the college as well with its suggestions /recommendations.

## **Governance, Leadership and Management**

The vision/mission of this college is to prepare /produce a generation of youth, physically and mentally fit to make contribution in nationbuilding. To achieve this goal the college has constituted a number of committees and cells consisting of teachers and students under the patronage of the principal for an efficient working. At the college level a duly constituted governing body (according to the provisions laid down in College Code) headed by the chairman appointed by the parent body, makes decisions for the development and proper functioning of college. For the welfare of the teachers, the college has set up a teachers welfare cell which provides financial assistance to the teachers/employees in case of medical emergency or death. To maintain the transparency in financial matters, the accounts of the college are audited by Local Fund Dept. of the Government of Madhya Pradesh.

The IQAC cell of this college is quite active as it helps organize lectures in various departments in every possible manner for the benefit of the students. This cell has also proposed a number of programs, other than lectures, for an overall development of the students, especially girl candidates. **In Dec 2017 an international seminar in Hindi was organized to fulfill the goal .**

## **Institutional Values and Best Practices**

The college is very much aware of gender equity and a committee has been setup to resolve women related grievances and issues, under the name “Mahila Utpeedan Cell”. As the cell being active, no case/ incident regarding gender sensitivity has been reported so far. Our NSS units contribute to organize rallies, and debates on women empowerment. The college provide maximum facilities to girl candidates including the schemes launched by the govt. of Madhya Pradesh.

Our girls students participate in a variety of sports especially hockey. They have represented at the university/ national/ international level. The college provide every kind of facility to girls. We provide ramps to divyangjan and facilitate their activities.

At present the construction work is in progress in college campus, plantation was not done inside the campus. The college also has an active rainwater harvesting system.

We organize national festivals and the birth /death anniversaries of the Indian personalities for the benefit of the students.

As regards “Green Awareness Campaign”, we spread knowledge about environmental awareness and take steps to protect the environment. We promote

polythene/ plastic abolition program through lectures and rallies on the World Environment Day. Environment friendly practices include the task of plantation successfully done on teacher's day inside the campus and outside. We Organize rallies for voting, taking oath for voting on National Voting Day. Our students' participation in such awareness program are highly commendable which helped selection of one of the students to take part in RDC parade in Delhi in 2016. Two of our programme officers of NSS got the university and coveted state awards. Five volunteers also got the state awards for their valuable services.

During these campaigns the college has to face a number of problems /challenges on account of the lack of interest of the general mass of the people. Funding is also one of the issues. Being an aided college, the financial assistance from the government is to the minimum.

Our sports officers organize a variety of indoor/outdoor games at college, inter college and university level to pay attention to their physical fitness. To encourage the active participation, student are suitably rewarded /awarded.

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	MADHAV MAHAVIDYALAYA
Address	RAJWADE BHAWAN ,VIVEKANAND MARG,NAI SADAK ,LASHKAR,GWALIOR
City	Gwalior
State	Madhya Pradesh
Pin	474001
Website	<a href="http://madhavcollege.edu.in">madhavcollege.edu.in</a>

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details		
<b>State</b>	<b>University name</b>	<b>Document</b>
Madhya Pradesh	Jiwaji University	<a href="#">View Document</a>
Details of UGC recognition		
<b>Under Section</b>	<b>Date</b>	<b>View Document</b>
2f of UGC	01-07-1959	<a href="#">View Document</a>
12B of UGC	01-07-1959	<a href="#">View Document</a>

<b>Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)</b>				
<b>Statutory Regulatory Authority</b>	<b>Recognition/Approval details Institution/Department programme</b>	<b>Day,Month and year(dd-mm-yyyy)</b>	<b>Validity in months</b>	<b>Remarks</b>
No contents				

<b>Recognitions</b>	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

<b>Location and Area of Campus</b>				
<b>Campus Type</b>	<b>Address</b>	<b>Location*</b>	<b>Campus Area in Acres</b>	<b>Built up Area in sq.mts.</b>
Main campus area	RAJWADE BHAWAN ,VIVEKANAND MARG,NAI SADAK ,LASHKAR,GWALIOR	Urban	0.206611	387.4057

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BCom,Commerce,	36	Higher secondary with commerce	English,Hindi	2520	917
UG	BA,Hindi,	36	Higher secondary with any stream	English,Hindi	1440	230

UG	BA,English,	36	Higher secondary with any stream	English,Hindi	1440	64
UG	BA,History,	36	Higher secondary with any stream	English,Hindi	1440	379
UG	BA,Economics,	36	Higher secondary with any stream	English,Hindi	1440	54
UG	BA,Political Science,	36	Higher secondary with any stream	English,Hindi	1440	107
UG	BA,Sociology,	36	Higher secondary with any stream	English,Hindi	1440	195
UG	BA,Sanskrit,	36	Higher secondary with any stream	English,Hindi	1440	7
UG	BA,Music,	36	Higher secondary with any stream	English,Hindi	1440	24
UG	BA,Geography,	36	Higher secondary with any stream	English,Hindi	1440	78
UG	BA,Drawing And Painting,	36	Higher secondary with any stream	English,Hindi	1440	12
PG	MCom,Commerce,	24	Graduation in commerce	English,Hindi	180	64
PG	MA,Hindi,	24	Graduation	Hindi	80	61
PG	MA,English,	24	Graduation	English	80	55

PG	MA,History,	24	Graduation	English,Hindi	80	66
PG	MA,Economics,	24	Graduation	English,Hindi	80	7
PG	MA,Political Science,	24	Graduation	English,Hindi	80	47
PG	MA,Sociology,	24	Graduation	English,Hindi	80	18
PG	MA,Sanskrit,	24	Graduation	Hindi,Sanskrit	40	6
PG	MA,Music,	24	Graduation	English,Hindi	60	25
PG	MA,Drawing And Painting,	24	Graduation	English,Hindi	80	3
Doctoral (Ph.D)	PhD or DPhil ,Commerce,	48	post graduation	English,Hindi	8	3
Doctoral (Ph.D)	PhD or DPhil,Hindi,	48	post graduation	English,Hindi	6	1
Doctoral (Ph.D)	PhD or DPhil ,Economics,	48	post graduation	English,Hindi	8	0
Doctoral (Ph.D)	PhD or DPhil,Political Science,	48	post graduation	English,Hindi	4	1
Doctoral (Ph.D)	PhD or DPhil ,Sociology,	48	post graduation	English,Hindi	8	0
Doctoral (Ph.D)	PhD or DPhil ,Sanskrit,	48	post graduation	English,Hindi	4	0

### Position Details of Faculty & Staff in the College

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				8				32			
Recruited	0	0	0	0	4	0	0	4	1	1	0	2
Yet to Recruit	0				4				30			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				24			
Recruited	0	0	0	0	0	0	0	0	13	10	0	23
Yet to Recruit	0				0				1			

<b>Non-Teaching Staff</b>						
	<b>Male</b>		<b>Female</b>		<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government						30
Recruited	4		0		0	4
Yet to Recruit						26
Sanctioned by the Management/Society or Other Authorized Bodies						21
Recruited	19		2		0	21
Yet to Recruit						0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

**Qualification Details of the Teaching Staff**

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	4	0	0	11	4	0	19
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	4	0	0	11	4	0	19
UG	0	0	0	0	0	0	0	0	0	0

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	3	6	0	9
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	3	7	0	10
UG	0	0	0	0	0	0	0	0	0	0

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>		<b>Total</b>
	0	0	0	0	0

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	1814	10	0	0	1824
	Female	243	0	0	0	243
	Others	0	0	0	0	0
PG	Male	221	4	0	0	225
	Female	127	0	0	0	127
	Others	0	0	0	0	0
Doctoral (Ph.D)	Male	5	0	0	0	5
	Female	0	0	0	0	0
	Others	0	0	0	0	0
Diploma	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0
Certificate / Awareness	Male	13	0	0	0	13
	Female	17	0	0	0	17
	Others	0	0	0	0	0

<b>Provide the Following Details of Students admitted to the College During the last four Academic Years</b>					
<b>Category</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>
SC	Male	511	566	527	354
	Female	54	57	66	65
	Others	0	0	0	0
ST	Male	25	17	10	8
	Female	2	1	0	1
	Others	0	0	0	0
OBC	Male	1178	1342	1349	1070
	Female	149	156	156	144
	Others	0	0	0	0
General	Male	839	898	857	618
	Female	192	214	176	160
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
<b>Total</b>		<b>2950</b>	<b>3251</b>	<b>3141</b>	<b>2420</b>

### **Institutional preparedness for NEP**

1. Multidisciplinary/interdisciplinary:	The institution aims to prepare students to handle global challenges by offering a mix of different subjects and emphasizing values that combine arts and commerce. The programs include projects that focus on community service, environmental education, and values, aiming to provide a well-rounded and multidisciplinary education.
2. Academic bank of credits (ABC):	The institution helps students earn academic credits by allowing them to study in different parts of the world. It encourages teachers to use new teaching methods, do innovative research, and engage in community service. The institution also promotes project-based and outcome-based learning, helping

	students gain skills and earn credits.
3. Skill development:	The institution offers extra courses beyond the main subjects to help students learn about different topics they're interested in. For example, literature students learn about ICT and banking. The goal is to encourage students to become entrepreneurs and work for themselves. The institution also provides training in soft skills for all students. Faculty and students are encouraged to participate in research to address important social issues. Additionally, the institution promotes organic farming to protect the environment and engage with social challenges through outreach activities. They also focus on important social issues through community activities.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	The institution uses both English and Hindi languages for teaching. It also includes traditional Indian knowledge and emphasizes the importance of arts, culture, and local traditions in its educational practices
5. Focus on Outcome based education (OBE):	The institution encourages students to participate in project-based and outcome-based learning. By doing so, they earn credits for their efforts and develop valuable skills in the process. The institution teaches students to engage in project-based and outcome-based learning, earning credits for their skills development.
6. Distance education/online education:	The Institution motivates the staff and students to take up online certificate courses.

### Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes, our institution has electoral literary club there are students coordinator and coordinating faculty members are also there.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes ELCs are functional and the Institution has appointed students' co-ordinator faculty. Dr. Sanjay Pandey is the main coordinator for this club and student co-ordinator is Ritik Ghorpade .
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral	Yes ,we organize innovative programs and ELCs take the initiatives to aware people. Our students actively participate in electoral process in voter registration of

<p>processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>students and communities where they come from, assisting district election administration in conduct of poll voter awareness campaigns, promotion of Ethical voting, Enhancing participation of the under privileged sections of society especially transgender, disabled persons, senior citizens etc. Our college organize different programs to aware people for their vote. We conduct lectures to the expectations of the community and motivate people to participate in electoral process as organized a Rally, Human chain and also organize lectures for students to know the value of their vote on Voter Awareness Day.</p>
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>We organize awareness drives for people about EVM working and V V PAT. We have taken initiatives for making voter cards for youngsters those who are above 18 years.</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>Yes ,we organize innovative programs and ELCs take the initiatives to aware people. Our students actively participate in electoral process in voter registration of students and communities where they come from, assisting district election administration in conduct of poll voter awareness campaigns, promotion of Ethical voting, Enhancing participation of the under privileged sections of society especially transgender, disabled persons, senior citizens etc. Our college organize different programs to aware people for their vote. We conduct lectures to the expectations of the community and motivate people to participate in electoral process as organized a Rally, Human chain and also organize lectures for students to know the value of their vote on Voter Awareness Day.</p>

## Extended Profile

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### 1 Students

#### 1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
2419	2028	2440	2950	2966
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

### 2 Teachers

#### 2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 31

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
29	30	30	31	31

### 3 Institution

#### 3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
57.82	60.53	64.36	46.26	105.99

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1

**The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment**

**Response:**

The institution ensures effective curriculum planning and delivery through a structured and documented process, including an academic calendar and continuous internal assessments. The curriculum emphasizes value education and social citizenship. The Department of Higher Education, Government of M.P., provides an academic calendar to all colleges, which must be implemented by the institution.

At the initial stage, the college timetable is established. Teachers prepare their lessons according to the plan and maintain a Teacher's Diary and an Attendance Register for students. These records are regularly monitored by the Heads of Departments (HODs) and the Principal.

The college frequently organizes workshops for students to ensure the effective implementation of the curriculum. These workshops focus on skill development and management in specific areas, aiding students in their career development. The institution strives to make students multi-skilled through meticulous curriculum planning and implementation. Faculty members guide students in acquiring various skills necessary for competitive eligibility. Many departments are equipped with essential tools, familiarizing students with presentation methods and enhancing their employability. Practical discussions help students develop a pragmatic approach.

To fulfill the ultimate goal of higher education, the college organizes industrial tours, guest lectures, and field visits pertinent to conducting surveys and enhancing practical knowledge. The college follows the syllabus and curriculum designed by the university and collaborates with various civil societies and research bodies to make the content beneficial to society. The institution also seeks their support in aligning the research output with societal needs and requirements.

To achieve the ultimate purpose of higher education, the institution conducts Continuous Comprehensive Assessments (CCE). Each department provides subject-specific questions to the students, who must write and submit their responses within a limited time frame. After evaluating the CCEs, students are informed of their shortcomings and areas for improvement.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

### 1.2.1

**Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)**

**Response:** 114

File Description	Document
List of students and the attendance sheet for the above mentioned programs	<a href="#">View Document</a>
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Evidence of course completion, like course completion certificate etc. Apart from the above:	<a href="#">View Document</a>

### 1.2.2

***Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years***

**Response:** 0.8

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
30	0	17	36	20

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 1.3 Curriculum Enrichment

### 1.3.1

***Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum***

**Response:**

The institution effectively integrates crosscutting issues relevant to professional ethics, gender, human values, environment, and sustainability into the curriculum. The college supplements the university curriculum with theory and practical work, projects, internships, seminars, guest lectures, and workshops.

As an affiliated institution, the college adheres to the curriculum, academic rules, and regulations set by the university and the M.P. State Higher Education Department. The Internal Quality Assurance Cell (IQAC) regularly collects and analyzes feedback from students. Faculty members then implement necessary steps based on this feedback to enhance the curriculum.

To meet the demands of the dynamic employment market, the college includes a computer skills paper in the foundation course at the graduation level. It also offers a B.Com. with Computer Applications, although the BBA course has been discontinued.

The institution is committed to addressing crosscutting issues related to gender, environment, human values, and professional ethics within the curriculum. For gender sensitization, the college strictly follows guidelines issued by the government and other agencies. It has established the Antarik Pariwad Samiti, led by Dr. Nivedita Panchal and three other members, to ensure a healthy and safe environment for women on campus. This committee organizes programs related to self-defense, hygiene, medical aid, legal advice, and human rights, inviting resource persons from various fields to guide students.

Environmental education is emphasized through a compulsory paper on Environmental Studies for third and fourth-semester students. The college also organizes rallies, campaigns, workshops, and guest lectures to raise environmental awareness. A few years ago, an Environmental Awareness Program, coordinated by Dr. Ranjana Dixit from the Department of Geography, was conducted.

Moral and ethical values are promoted through the college's co-curricular and extension activities. The value-added courses offered emphasize these principles. Community orientation is fostered through campaigns and activities conducted by the NSS units and NCC wing, which organize blood donation camps, anti-drug campaigns, health camps, and environmental conservation awareness activities.

The institution continuously monitors and evaluates the quality of its programs through periodic revisions and ongoing assessment of student performance in enrichment programs. This monitoring is conducted by Heads of Departments, faculty members, college administration, and the IQAC cell.

Form

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**1.3.2**

**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)**

**Response:** 68.75

**1.3.2.1 Number of students undertaking project work/field work / internships**

Response: 1663

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**1.4 Feedback System****1.4.1**

*Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website*

**Response:** C. Feedback collected and analysed

File Description	Document
Feedback analysis report submitted to appropriate bodies	<a href="#">View Document</a>
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	<a href="#">View Document</a>
Action taken report on the feedback analysis	<a href="#">View Document</a>
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1

##### Enrolment percentage

**Response:** 59.21

##### 2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
833	1301	1149	1265	1231

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1740	2190	1740	2230	1860

#### File Description

#### Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

#### 2.1.2

*Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years*

**Response:** 71.73

##### 2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
546	901	778	797	829

### 2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
957	1205	957	1227	1023

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	<a href="#">View Document</a>
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule ( Translated copy in English to be provided as applicable)	<a href="#">View Document</a>

## 2.2 Student Teacher Ratio

### 2.2.1

**Student – Full time Teacher Ratio  
(Data for the latest completed academic year)**

**Response:** 83.41

## 2.3 Teaching- Learning Process

### 2.3.1

**Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process**

**Response:**

The institution employs student-centric methods such as experiential learning, participative learning, and problem-solving methodologies to enhance the learning experience. Teachers use ICT-enabled tools, including online resources, to facilitate effective teaching and learning processes. Here is a detailed explanation of these methods and practices:

### **Computer Lab and Practical Knowledge**

The college has a well-established computer lab with internet access to support students' practical knowledge and exploration of new dimensions in their subjects. Dr. Deepak Shindey, the in-charge professor, provides meticulous guidance and assistance to students. To support slow learners, Dr. Shindey offers an additional period for personalized assistance, ensuring that all students can keep up with the coursework.

### **Field Visits and Educational Tours**

The institution organizes field visits and educational tours under the supervision of expert professors. These activities are designed to help students gain a comprehensive understanding of their subjects through practical exposure. For instance, the Geography Department conducts an annual educational tour to provide students with hands-on knowledge of the subject and related projects. Similarly, the B.Com Department arranges field visits to industries, offices, renowned showrooms, and shops, offering students real-world insights into their field of study.

### **Guest Lectures and Financial Support**

The college, along with the Internal Quality Assurance Cell (IQAC), provides financial support for organizing guest lectures. Each department hosts at least one guest lecture annually, related to their respective subjects. Some departments go further by organizing workshops and seminars to deepen students' knowledge and understanding.

### **Special Attention for Weak Students**

For students needing additional help, the institution provides special attention and extra periods. During these sessions, students can discuss their problems with professors without any hesitation, ensuring they receive the support they need to succeed.

### **Interactive and Participative Learning**

To equip students with essential skills, all departments emphasize interactive, collaborative, and participative learning methods. These include problem-solving methodologies, group discussions, poster-making, class teaching, and discussions on contemporary issues. The college also organizes personality development lectures, inviting resource persons from other colleges, universities, and society at large.

### **Development of Creative Thinking**

To foster creative thinking, the institution conducts various literary activities such as debates, essay writing, and other competitions. These activities encourage students to think critically and creatively, enhancing their overall learning experience.

### Cultural and Creative Activities

The college places a strong emphasis on cultural and creative activities to develop students' creative skills. Activities such as slogan writing, clay modeling, poster-making, cartoon-making, and skit competitions are regularly organized. These events provide students with a platform to showcase their creativity and talents.

### Library and Reading Facilities

The library department offers a well-equipped reading room for students, available five hours a day, five days a week. This facility provides students with a conducive environment for focused study and research.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1

#### Percentage of full-time teachers against sanctioned posts during the last five years

**Response:** 75.5

#### 2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
40	40	40	40	40

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	<a href="#">View Document</a>

### 2.4.2

*Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last*

*five years (consider only highest degree for count)*

**Response:** 89.4

**2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
29	27	26	27	26

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	<a href="#">View Document</a>
Institution data in the prescribed format	<a href="#">View Document</a>
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1

**Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient**

**Response:**

The institution ensures a transparent internal and external assessment mechanism, along with an efficient and time-bound grievance redressal system.

The Principal, in collaboration with various committees, regularly convenes meetings to review and reform the Continuous Comprehensive Evaluation (CCE) process. After gathering suggestions from teachers and coordinators, the Principal finalizes the assessment procedures.

In accordance with the directives of the Higher Education Department, the internal assessment process is transparent, frequent, and utilizes various modes. At the beginning of each session, teachers explain the syllabus, CCE, and university examination processes to students. The Heads of Departments (HODs) and relevant committees decide on the modes and dates for CCE, which are then communicated to students both in the classroom and via notices on departmental and college notice boards.

Students are encouraged to discuss any concerns with their teachers to enhance their understanding. To accommodate student needs, dates and modes of assessment may be adjusted. Student satisfaction is a primary objective of the institution.

In the semester system, internal assessments (CCE) are conducted twice a year, resulting in six evaluations for undergraduate students and four for postgraduate students in each course. Although the CCE modes are predetermined, they can be modified with the permission of the HOD and Principal after committee discussions. Additional evaluation methods, such as field visits, tours, practical work, and report writing, are often conducted in collaboration with other teachers and staff. Common CCE modes include question-answer writing, poster and chart making, model making, socio-economic surveys, objective-type questions, and event report writing.

The detailed process is as follows:

1. **Formation of Examination Team:** The Principal forms a team comprising members from the Arts and Commerce faculties to assist students in filling out examination forms. The team meticulously checks each form for accuracy in details such as date of birth, name spelling, and subjects before forwarding it to the relevant teacher.
2. **Classroom Support:** Teachers select important topics and revisit them in the classroom to address student queries regarding the syllabus, answer presentation, word limit, and time management. Notices about form filling, special classes, revision classes, and the university timetable are regularly updated on the college notice board. An enquiry window is available for students from 8 AM to 1 PM daily.
3. **Examination Conduct:** The examination team includes an Examination Superintendent, Assistant Superintendent, flying squad members, and permanent invigilators to ensure smooth examination conduct. With two invigilators per 40 students, the examination process is transparent. Surveillance cameras are installed in every room, and the flying squad conducts multiple rounds of inspection. Invigilators assist students with filling out the front page of answer sheets/OMR sheets and provide necessary instructions as directed by the superintendent. For any issues with the question papers, guidance is sought from the university, or written applications are sent depending on the problem's nature.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

### 2.6.1

*Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website*

#### Response:

Programme Outcomes (POs) and Course Outcomes (COs) are fundamental components of every

academic program. They articulate the purpose and objectives of studying specific courses, providing students with a clear understanding of the skills and knowledge they are expected to acquire. To support student success in their chosen fields, the institution provides detailed POs and COs for all courses, accessible on its website and in its prospectus. Faculty members also explain these outcomes during the induction program, ensuring that students remain focused on their academic and career goals throughout their studies.

The institution is committed to supporting students in achieving the POs and COs for their specific programs. The National Assessment and Accreditation Council (NAAC) has identified general higher education program outcomes, which the college has adopted. These outcomes are designed to help students understand the relevance of their courses and how to apply the knowledge and skills they gain. This guidance is crucial for maintaining student motivation and focus.

### General Program Outcomes

By the time students graduate from any undergraduate general degree program, they are expected to have developed the following skills and values:

1. **Critical Thinking:** Students should be able to analyze and evaluate issues to form clear and well-reasoned judgments. This skill enables them to approach problems systematically and make informed decisions.
2. **Effective Communication:** Students should be proficient in speaking, reading, writing, and listening. They should be able to connect with people, ideas, books, media, and technology effectively. Strong communication skills are essential for academic success and professional growth.
3. **Social Interaction:** Students should be capable of interacting and exchanging ideas with others, contributing to the building and strengthening of society. Effective social interaction fosters teamwork, collaboration, and mutual understanding.
4. **Effective Citizenship:** Students should demonstrate empathy, fairness, and an awareness of national and global issues. They should participate in civic activities, such as volunteering and community service, to contribute positively to society.
5. **Morality and Ethics:** Students should understand and recognize different value systems, cultivating a strong sense of morality and ethical behavior. This awareness is crucial for personal integrity and responsible conduct in professional and social contexts.
6. **Environment and Sustainability:** Students should have a thorough understanding of environmental issues and promote sustainable development. This knowledge is essential for addressing global challenges and contributing to the well-being of future generations.
7. **Self-Directed and Life-Long Learning:** Students should become self-motivated learners, capable of pursuing knowledge independently and continuously throughout their lives. Lifelong learning is vital for personal and professional growth in a rapidly changing world.

### Implementation and Support

To ensure that students achieve these outcomes, the institution employs a variety of strategies and resources. Faculty members play a pivotal role in this process by integrating POs and COs into their teaching methodologies and assessments. They provide clear explanations of these outcomes during lectures, assignments, and assessments, helping students understand the relevance and application of their studies.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 2.6.2

*Attainment of POs and COs are evaluated.*

**Explain with evidence in a maximum of 500 words**

**Response:**

The institution is dedicated to achieving Programme Outcomes (POs) and Course Outcomes (COs) for all its programs through a comprehensive approach that includes effective teaching, internal assessments, assignments, industrial visits, field trips, guest lectures, and workshops. Each department is supported to enhance their outcomes, ensuring a cohesive effort across the institution.

### **Evaluation of Course Outcomes (COs)**

Course Outcomes are evaluated through a detailed analysis of internal assessments and semester exam results. This analysis is conducted for each subject and for the entire class after each assessment period. By examining these results, the institution can measure the attainment of Course Outcomes. Specific metrics include:

1. **Internal Assessments:** Regular quizzes, class tests, and assignments are used to gauge students' understanding of the course material. The results of these assessments provide immediate feedback on students' progress and highlight areas that may need additional attention.
2. **Semester Exams:** Comprehensive exams at the end of each semester serve as a formal evaluation of students' mastery of the course content. These results are analyzed to determine how well the Course Outcomes are being met.

### **Evaluation of Programme Outcomes (POs)**

Programme Outcomes are assessed through several key indicators, including student progression to higher studies, job placements, and skill development activities. The evaluation process includes:

1. **Higher Studies and Job Placements:** The institution tracks the number of students who progress to postgraduate courses and those who secure job placements. This data provides a clear picture of how well the Programme Outcomes are being achieved.
2. **Skill Development Activities:** Faculty members conduct class tests, seminars, and organize various events to assess students' skills in planning, coordination, time management, lateral thinking, creativity, and interpersonal relations. Participation in these activities is a critical measure of students' practical and soft skills development.
3. **Employability and Entrepreneurship Skills:** The institution places a strong emphasis on developing employability and entrepreneurship skills through targeted lectures, workshops, and other activities. These initiatives help students prepare for the job market and entrepreneurial

ventures.

### Supporting Evidence

1. **Internal Assessment and Semester Exam Results:** Detailed records of internal assessments and semester exam results are maintained and analyzed. These records provide quantitative evidence of students' performance and the attainment of Course Outcomes.
2. **Student Progression Data:** Data on student progression to higher studies and job placements is collected and analyzed. This information is used to evaluate the effectiveness of the program in achieving its intended outcomes.
3. **Event Participation and Feedback:** Records of student participation in seminars, workshops, and other events are kept, along with feedback from these activities. This qualitative data provides insights into the development of students' skills and competencies.
4. **Alumni Success:** Tracking the success of alumni in their careers and further studies provides long-term evidence of the institution's impact on student outcomes.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 2.6.3

#### Pass percentage of Students during last five years (excluding backlog students)

**Response:** 90.97

#### 2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
898	935	999	793	906

#### 2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1068	1048	1028	841	996

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

<p><b>2.7.1</b></p> <p><b>Online student satisfaction survey regarding teaching learning process</b></p> <p><b>Response: 3.44</b></p>	
<b>File Description</b>	<b>Document</b>
Upload database of all students on roll as per data template	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

#### 3.1.1

*Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

**Response:** 0

**3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
00	00	00	00	00

#### File Description

#### Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

### 3.2 Innovation Ecosystem

#### 3.2.1

**Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident**

**Response:**

The institution has established a comprehensive ecosystem that fosters innovations and promotes the Indian Knowledge System (IKS). This ecosystem includes raising awareness about Intellectual Property Rights (IPR), the establishment of an IPR cell, and the creation of an incubation center, among other initiatives aimed at facilitating knowledge and technology transfer. The outcomes of these efforts are evident in the institution's robust academic and research culture.

#### Research and Innovation Ecosystem

While the institution may not have a dedicated innovation and incubation center for knowledge exchange, it is recognized as a research center in six disciplines. This recognition underscores the institution's commitment to advancing research and fostering an environment where scholars can thrive. The institution supports researchers through the guidance of experienced faculty and access to a rich

library facility, which serves as a crucial resource for academic and scholarly activities.

### **Intellectual Property Rights (IPR) Awareness and Cell**

The institution has taken significant steps to promote awareness about Intellectual Property Rights (IPR). An IPR cell has been established to educate faculty and students about the importance of protecting intellectual property. This cell conducts workshops and seminars to provide detailed knowledge about the processes and benefits of patenting and copyrighting innovations and research findings. This initiative ensures that the intellectual contributions of the institution's community are safeguarded and recognized.

### **Incubation Center**

To further support innovation, the institution has set up an incubation center. This center serves as a hub for nurturing entrepreneurial ideas and startups. It provides necessary resources, mentorship, and networking opportunities to students and faculty who wish to transform their innovative ideas into viable businesses. The incubation center is instrumental in fostering a culture of entrepreneurship and innovation within the institution.

### **Knowledge Transfer and Collaboration**

The Internal Quality Assurance Cell (IQAC) plays a pivotal role in facilitating the transfer of knowledge. The IQAC regularly invites renowned professors and experts for guest lectures, which enriches the learning experience of students and provides them with insights into current research trends and practices. Additionally, various departments organize seminars, workshops, and conferences every year. Typically, two national and international seminars are hosted annually by departments such as Hindi, History, Music, and Fine Arts. These events provide platforms for knowledge exchange and collaboration between scholars from different institutions and disciplines.

### **Faculty Contributions and Research Dissemination**

Faculty members are actively involved in knowledge dissemination both within and outside the institution. Professors from the college frequently deliver lectures at other institutions as resource persons. To support these academic exchanges, the institution provides financial aid to faculty members for presenting their research papers at national and international conferences. This support not only enhances the visibility of the institution's research but also fosters academic networking and collaboration.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>

### **3.2.2**

***Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years***

**Response: 1**

**3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
00	00	00	01	00

**File Description****Document**

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

### 3.3 Research Publications and Awards

**3.3.1**

**Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

**Response: 0.29**

**3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
03	01	00	01	04

**File Description****Document**

Links to the papers published in journals listed in UGC CARE list or

[View Document](#)

Institutional data in the prescribed format

[View Document](#)**3.3.2**

**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

**Response: 0.48**

### 3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
04	00	00	10	01

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	<a href="#">View Document</a>

## 3.4 Extension Activities

### 3.4.1

**Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.**

**Response:**

#### **Impact of Extension Activities on Students and Neighborhood Community**

Over the past five years, the institution has been dedicated to engaging students in various extension activities, significantly impacting both the neighborhood community and the students' holistic development. These activities, organized primarily through the National Cadet Corps (NCC) wing and National Service Scheme (NSS) units, have not only addressed critical social issues but also sensitized students to the importance of community service and social responsibility.

#### **Diverse Extension Activities and Their Impact**

- 1. Blood Donation Camps:** The college regularly organizes blood donation camps in collaboration with the Red Cross Society and J.A. Hospital. These camps have been instrumental in meeting the urgent blood needs of the community. Students actively participate in these camps, contributing numerous units of blood. This activity fosters a sense of empathy and community service among students.
- 2. Environmental Initiatives:** Tree plantation drives, and water conservation campaigns are regularly conducted to promote environmental sustainability. Students participate in planting trees and conserving water resources, thereby learning the importance of ecological balance. Additionally, awareness campaigns on the adverse effects of polythene and plastic use educate both students and the community on environmental protection.
- 3. Health and Awareness Programs:** The institution organizes various health awareness programs, including AIDS awareness campaigns and anti-drug rallies. These programs are crucial in

educating the community about health risks and preventive measures. Students play an active role in these initiatives, spreading awareness and advocating for healthy lifestyles.

4. **Social Awareness Campaigns:** The college runs the Systematic Voters' Education and Electoral Participation (SVEEP) drive to promote voting awareness. This initiative ensures that students and community members understand the significance of participating in the democratic process. Additionally, campaigns addressing female feticide, gender discrimination, and women's safety highlight critical social issues, encouraging students to champion gender equality and women's rights.

5. **Community Service and Shramdan:** Free-of-cost shramdan (voluntary labor) activities are undertaken by students for public welfare projects. These activities include cleaning public spaces, repairing community infrastructure, and other forms of social service. Such initiatives instill a strong sense of civic duty and responsibility in students.

### Holistic Development and Intellectual Growth

Participation in these extension activities is mandatory for students in the NSS units and NCC wing, aligning with the institution's holistic philosophy. These activities are designed to broaden students' intellectual horizons and develop their social consciousness. By engaging in socially relevant issues, students become more responsible individuals, better equipped to address regional and national problems.

### Positive Outcomes and Behavioral Impact

The extension activities have yielded positive outcomes, reflected in the behavior and attitudes of the students. The institution has observed a significant reduction in negative behaviors such as ragging and gender discrimination. Students exhibit well-mannered conduct and demonstrate a high level of respect and responsibility towards their peers and community members.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 3.4.2

#### Awards and recognitions received for extension activities from government / government recognised bodies

#### Response:

#### Awards and Recognitions for Extension Activities

Government bodies and recognized organizations actively encourage and reward institutions for their contributions to various extension activities. Our institution has been honored multiple times for its outstanding performance in these activities by several esteemed entities, including the Municipal

Corporation of Gwalior, the Indian Red Cross Society (Gwalior branch), the Office of the Collector and District Election Officer (Gwalior, M.P.), and the Rotary Club of Gwalior.

### **Recognition by Municipal Corporation Gwalior**

The Municipal Corporation of Gwalior has acknowledged our institution's dedication to cleanliness and community welfare with certificates of appreciation for "Swachhata Jagruk Nagrik Samman" and "Swachha Pratisthan Sarvekshan." In 2022, Dr. Sanjay Kumar Pandey, Program Officer of the NSS, played a pivotal role in leading these initiatives. His leadership and commitment to promoting cleanliness and hygiene have significantly contributed to the institution's recognition.

### **Awards from the Indian Red Cross Society**

The Indian Red Cross Society, Gwalior branch, awarded our institution a certificate of appreciation for its exemplary Blood Donation Program in 2023. This recognition highlights our consistent efforts to encourage voluntary blood donation among students and staff, emphasizing the importance of such initiatives in saving lives and supporting community health.

### **Honor from the Office of the District Collector and District Election Officer**

On January 25, 2022, during the 12th National Voter's Day celebration, our institution received a certificate of appreciation from the Office of the Collector and District Election Officer. This acknowledgment was given for our significant contributions to voter awareness and education campaigns. Dr. Sanjay Kumar Pandey, leading the NSS program, ensured that the activities were conducted efficiently, reinforcing the importance of democratic participation among students and the community.

### **Covid-19 Response and Recognition**

During the critical period of the Covid-19 pandemic, our institution's NSS unit demonstrated exceptional service by assisting the community and donating 16 units of blood when it was most needed. The Indian Red Cross Society, Gwalior branch, awarded us another certificate of appreciation in 2023 for these efforts. Under the leadership of Dr. Sanjay Kumar Pandey, our students and staff worked tirelessly to support those affected by the pandemic, showcasing our commitment to community service during challenging times.

### **Appreciation by the Rotary Club of Gwalior**

The Rotary Club of Gwalior recognized our institution's contribution to the "Swachha Gwalior Yatra" named Cyclothon, awarding us a certificate of appreciation. This event, organized under the guidance of Dr. Sanjay Kumar Pandey, highlighted our commitment to promoting cleanliness and healthy living through active participation in community-driven initiatives. The Cyclothon not only encouraged physical fitness but also raised awareness about environmental cleanliness.

### **Motivational Impact of Awards and Recognitions**

The numerous awards and certificates of appreciation received by our institution serve as a powerful motivation for continued active participation in extension activities. These recognitions affirm the

positive impact of our efforts and inspire both staff and students to engage enthusiastically in community service programs. The acknowledgment from respected organizations reinforces the value of our contributions and drives us to strive for excellence in serving humanity.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 3.4.3

*Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.*

**Response:** 65

**3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
11	6	27	15	6

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	<a href="#">View Document</a>

## 3.5 Collaboration

### 3.5.1

*Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.*

**Response:** 2

<b>File Description</b>	<b>Document</b>
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

#### 4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

The institution boasts a robust infrastructure and comprehensive facilities that cater to teaching, learning, cultural activities, sports, and overall student development.

#### Teaching and Learning Facilities

Our institution is equipped with a well-stocked library that houses thousands of books, newspapers, CDs, encyclopedias, dictionaries, journals, and more. There are two dedicated reading rooms for teachers and students, alongside a spacious open area where students can read newspapers displayed on panel boards. The library's collection is meticulously categorized, with books arranged subject-wise. Competitive exam books and other valuable resources are stored in separate sections under the librarian's supervision. Although the library is not yet automated, plans are in place to shift it to a larger hall currently under construction.

We have specialized laboratories for Geography, Computer Science, Music, and Fine Arts. The Geography laboratory provides an experimental foundation for the theoretical concepts introduced in lectures. The department conducts 40-day practical classes annually, where students engage in field surveys and learn to use various instruments. Classroom teaching is enhanced with models, maps, charts, and equipment for better understanding.

The Computer Science department features a well-equipped computer lab where students gain hands-on experience and practical knowledge under the guidance of qualified teachers. This facility ensures students are well-versed in the latest computing technologies and applications.

#### ICT-Enabled Facilities

To support modern teaching methodologies, the institution has integrated ICT-enabled facilities such as smart classrooms and Learning Management Systems (LMS). These technologies facilitate interactive learning, real-time feedback, and seamless communication between teachers and students. Our smart classrooms are equipped with projectors, digital whiteboards, and high-speed internet to enhance the learning experience.

### **Cultural and Extracurricular Activities**

The institution places a strong emphasis on cultural and extracurricular activities to ensure the holistic development of students. We have a dedicated committee that organizes various cultural programs and competitions throughout the year. These activities provide students with opportunities to showcase their talents and develop their skills in a supportive environment.

The Music and Fine Arts departments are well-equipped with high-quality instruments and facilities. In the Music department, students practice daily on instruments such as the sitar, tabla, and harmonium, under the guidance of experienced teachers. The Fine Arts department provides comprehensive support and resources for students, including guidance for PG students who venture into open fields for landscape painting.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>

#### **4.1.2**

*Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years*

**Response:** 2.8

**4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
3.80	0.02	0.0	1.76	3.80

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1

*Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students*

#### Response:

#### Introduction

A library is the heart of any academic institution, playing an indispensable role in the learning process from school to higher education. Our institution prides itself on having a rich and well-maintained library that supports the academic and research needs of students and faculty alike. The library is spacious, well-ventilated, and equipped with modern facilities to ensure optimal use.

#### Operational Hours and Security

The library operates from 8:30 a.m. to 2:30 p.m. on all working days, providing ample time for students and faculty to access its resources. For security, the library is monitored by CCTV cameras, ensuring the safety of the books and the users. Books are arranged systematically to facilitate easy access and retrieval.

#### Resources and Subscriptions

Our library houses an impressive collection of 35,836 books, 10 journals, 8 magazines, and 5 newspaper subscriptions. These resources are meticulously curated to support the diverse academic needs of the college community. The institution allocates funds annually to purchase new books, journals, magazines, and newspapers based on the strength and requirements of each department. A duly constituted library committee prepares the budget at the beginning of every academic year, ensuring that the library remains up-to-date with the latest publications. Books are sourced from reliable and reputable booksellers, and upon receipt, they are accessioned before being made available for issue.

#### Support for Research

As a registered center for doctoral dissertations, our library is well-equipped to meet the needs of research scholars. It provides an extensive range of books and resources that support advanced academic

research. Although the library is not currently automated, plans are underway to fully automate it once it is relocated to a larger, newly constructed hall. This upgrade will enhance the efficiency and accessibility of the library's resources.

### Encouraging Optimal Use

The institution places a strong emphasis on the optimal use of the library by both teachers and students. Whenever students have free time, they are encouraged to visit the library for reading and consultation purposes. The library is a haven for those seeking knowledge and wisdom, sharpening the intellect of the students and expanding their horizons.

### Integrated Library Management System (ILMS)

While the library is not yet fully automated, it operates under a comprehensive management system to ensure efficient service. The management system includes:

- **Books Purchasing:** Coordinated by the library committee, ensuring timely procurement of required resources.
- **Student Registration Register:** Keeping track of all students who use the library.
- **Teachers' Books Issue Register:** Recording books issued to faculty members.
- **Students' Issue Register:** Documenting books issued to students.
- **Students' Fine Register:** Monitoring fines for overdue books.
- **Books Entry Master Register:** Cataloging all books in the library.
- **Library Books Stock Register:** Maintaining an inventory of library resources.

### Journals and Periodicals

The institution subscribes to a variety of journals to cater to the academic interests of different departments. These include:

1. **Vyangya Yatra** - Hindi
2. **Sahitya Parikrama** - Hindi
3. **Saagarika** - Sanskrit
4. **Ingit** - Hindi
5. **Yojana** - Economics
6. **Itihas Darpan** - History
7. **Shiksha Utthan** - History

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 4.3 IT Infrastructure

### 4.3.1

#### **Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection**

*Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

#### **Response:**

#### **Introduction**

The institution places a strong emphasis on the optimal use of Information Technology (IT) in enhancing the teaching and learning processes. To support this, the college has developed a comprehensive system that provides robust IT facilities, including Wi-Fi, a sufficient number of computers, and high-speed internet. Regular updates and maintenance ensure these facilities remain current and efficient.

#### **IT Infrastructure and Facilities**

##### **Computer Systems**

The college is equipped with 27 computers, all installed with various essential applications such as Microsoft Office, PageMaker, and CorelDraw. These systems are maintained and updated on a contract basis, selected through an open tender process. This ensures that both software and hardware are regularly upgraded to meet the evolving needs of the students and faculty.

##### **Internet Connectivity**

The institution provides high-speed internet access across the campus. The administrative block and computer labs are connected via Local Area Network (LAN) and Wi-Fi, ensuring seamless connectivity for all users. This network supports various academic and administrative activities, facilitating efficient communication and information exchange.

##### **Wi-Fi and Bandwidth**

Wi-Fi is available throughout the campus, providing students and staff with easy access to online resources and tools. The institution frequently updates its internet bandwidth to ensure that it can handle the increasing demand for data. This continuous enhancement of IT facilities allows for a smooth and uninterrupted online experience.

##### **Departmental IT Access**

Almost all departments are equipped with desktop computers connected to the internet. This accessibility enables faculty members to integrate digital resources into their teaching methods, enriching the learning experience for students. Additionally, printers and scanners are available in various departments, further supporting academic and administrative tasks.

##### **Website Management**

The college website is a crucial tool for communication and information dissemination. It is regularly monitored and updated to reflect the latest news, events, and academic resources. This ensures that students, faculty, and other stakeholders have access to up-to-date information at all times.

### **IT in Administrative and Examination Processes**

The administrative block and computer labs are equipped with networked computers and printers, facilitating efficient handling of various administrative tasks. Moreover, the institution has a well-equipped IT facility in the Examination Control Room. This facility is used for crucial examination-related activities, such as preparing seating plans and managing examination docketts. The integration of IT in these processes enhances accuracy and efficiency, contributing to the smooth conduct of examinations.

### **Participation in Government Programs**

The institution also leverages its IT facilities to participate in various programs organized by the government. Staff members and students attend seminars, speeches, inauguration ceremonies, and other innovative programs through online platforms. This active participation helps the institution stay connected with broader educational and societal developments.

### **Conclusion**

In summary, the institution's focus on updating and maintaining its IT facilities ensures that students and faculty have access to the latest technology and high-speed internet. This commitment to technological excellence enhances the overall educational experience, supporting both teaching and learning processes. Through regular upgrades and efficient management, the institution provides a robust IT infrastructure that meets the demands of a modern academic environment.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>

#### **4.3.2**

**Student – Computer ratio (Data for the latest completed academic year)**

**Response:** 100.79

**4.3.2.1 Number of computers available for students usage during the latest completed academic year:**

**Response:** 24

## **4.4 Maintenance of Campus Infrastructure**

**4.4.1**

*Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)*

**Response:** 1.62

**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
2.10	0.01	1.20	0.0	2.10

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1

*Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years*

**Response:** 49

**5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
830	1155	1406	1442	1440

#### File Description

#### Document

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

#### 5.1.2

*Following capacity development and skills enhancement activities are organised for improving students' capability*

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

**Response:** C. 2 of the above

#### File Description

#### Document

Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

**5.1.3**

**Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years**

**Response:** 0

**5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

**File Description****Document**

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

**5.1.4**

*The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases*

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

**Response:** A. All of the above

**File Description****Document**

Proof related to Mechanisms for submission of online/offline students' grievances

[View Document](#)

Proof for Implementation of guidelines of statutory/regulatory bodies

[View Document](#)

Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances

[View Document](#)

**5.2 Student Progression**

**5.2.1**

**Percentage of placement of outgoing students and students progressing to higher education during the last five years**

**Response:** 0

**5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

**5.2.1.2 Number of outgoing students year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
534	937	1005	777	865

**File Description****Document**

Institutional data in the prescribed format

[View Document](#)

**5.2.2**

*Percentage of students qualifying in state/national/ international level examinations during the last five years*

**Response:** 0.17

**5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2022-23	2021-22	2020-21	2019-20	2018-19
07	00	00	00	00

**File Description****Document**

Institutional data in the prescribed format

[View Document](#)

### 5.3 Student Participation and Activities

#### 5.3.1

**Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

**Response: 5**

*5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2022-23	2021-22	2020-21	2019-20	2018-19
03	00	00	01	01

#### File Description

#### Document

Upload supporting document

[View Document](#)

list and links to e-copies of award letters and certificates

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

#### 5.3.2

**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**Response: 10.6**

**5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
20	13	01	12	07

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1

**There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services**

#### Response:

The institution boasts a registered Alumni Association that plays a crucial role in the college's development through various forms of support. This association, formally recognized as a society, works in close collaboration with the college and its parental committee to organize grand functions and meetings. These events, held every one or two years, are significant gatherings that bring together former students, faculty, and governing bodies to discuss and implement strategies for institutional improvement.

#### Grand Alumni Function of 2016-17

In the academic year 2016-17, a grand function was organized in conjunction with the institution's sister concern, PGV School and College, under the supervision of the governing body, Madhya Bharat Shiksha Samiti. This three-day event saw enthusiastic participation from many alumni, who engaged in various activities designed to foster a sense of community and collaboration. One day of the event was dedicated to internal discussions focused on the institution's betterment in the current educational landscape.

#### Key Resolutions and Future Plans

During this alumni meet, several key resolutions and future plans were outlined:

- 1. Expansion of Alumni Network:** The institution committed to reaching out to more former students to strengthen the alumni network.
- 2. Annual Meetings:** It was decided to hold annual meetings with alumni to discuss ongoing and future initiatives.
- 3. Committee Formation for Society Registration:** A committee was formed to manage the registration of the alumni association as a society. This committee would coordinate future programs and maintain regular contact.
- 4. Idea Sharing and Implementation:** Alumni were encouraged to visit the institution at their convenience to share new ideas and best practices for institutional improvement.
- 5. Fundraising Initiatives:** The alumni pledged to raise funds to support various institutional needs.
- 6. Establishment of a Placement Cell:** Plans were made to establish a placement cell to assist current students in securing employment opportunities.
- 7. Maintaining Alumni Records:** A system to maintain comprehensive records of senior alumni

was proposed.

8. **Guest Lectures by Alumni:** Alumni were invited to deliver guest lectures to share their expertise and experiences with current students.

### **Alumni Meet of 2018 and "Tasmai Shri Guruve Namah" Event**

Another significant alumni meet was held on July 28, 2018. In the 2017-18 academic year, the institution organized the event "Tasmai Shri Guruve Namah," which saw substantial alumni participation. Dr. Padma Sharma, the Head of the Hindi Department at Shivpuri College, attended this event. This meet resulted in several positive outcomes, including enhanced engagement with renowned alumni who have made notable contributions to their fields and the institution.

### **Engaging Alumni in Institutional Activities**

Despite the absence of a formal alumni committee at that time, the institution made concerted efforts to engage alumni in meaningful ways. Some alumni visited the college to speak on various topics, while guest lectures were organized to motivate students and promote self-employment. These initiatives reflect the institution's proactive approach to leveraging its alumni network for the benefit of current students.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1

*The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

#### Response:

#### **Institutional Governance and Leadership: Alignment with Vision and Mission**

The vision of our institution is to prepare a generation of youth who are physically and mentally fit and healthy, capable of contributing significantly to the nation's development. To achieve this mission, our management body, principal, and faculty members work collaboratively, embracing responsibility and accountability. The governance structure is meticulously designed to ensure effective institutional practices, such as the implementation of the National Education Policy (NEP), sustained institutional growth, decentralization, participative management, and both short-term and long-term institutional perspective planning.

#### **Governance Structure and Committee System**

To facilitate seamless governance, various committees have been constituted, where professors and assistant professors function as cohesive units. These committees regularly convene to discuss their progress and operate according to the minutes of these meetings. The institution encourages student involvement in all committees to promote inclusivity and diverse perspectives.

The principal plays a crucial role in overseeing the functioning of these committees, conducting regular inspections, and issuing necessary guidelines. Routine meetings between the principal, teacher representatives, and committee members ensure continuous development and address any challenges faced by the institution. While the governing body directly manages the construction and maintenance of infrastructure, the principal oversees the remaining administrative tasks.

#### **Decentralization and Participative Management**

The institution practices decentralization and participative management, fostering an environment where decision-making is shared among various stakeholders. In the 2018-2019 academic year, several committees were established to ensure the smooth operation of college activities. These committees include:

1. **UGC Research Development & IQAC Cell:** This committee organizes seminars periodically and disseminates UGC guidelines to staff members, guiding them to align their work accordingly.
2. **CM Helpline Committee:** This committee addresses issues and concerns raised through RTI or

the CM helpline, ensuring prompt resolution.

3. **Semester Cell:** With two streams, Arts and Commerce, this committee provides students with relevant information, helping them perform well in exams by understanding their curriculum better.
4. **Exam-related Complaints & Grievances Redressal Committee:** This committee resolves students' issues, complaints, or grievances regarding exams, attendance, roll numbers, and exam formats.
5. **University Inspection Committee:** During university inspections, this committee prepares and manages all necessary documents and affiliation paperwork.
6. **Purchase Committee:** This committee procures items based on the requirements of the college and staff members, ensuring the institution is well-equipped.
7. **Class Conduction & Monitors Committee:** Responsible for creating and implementing timetables for both Arts and Commerce streams, this committee ensures smooth class functioning and addresses any timetable-related issues from teachers or students.

### Additional Functional Committees

In addition to the aforementioned committees, the institution has established several other functional committees to address specific areas of need:

- **Mentor Cell**
- **Exam Result Evaluation Committee**
- **Cultural Program Organizing Committee**
- **Cleanliness, Environment & Surya Namaskar Committee**
- **Swami Vivekananda & Employment Cell**
- **SC/ST/OBC Cell**
- **Personality Development & Skill Development Committee**
- **Gaon ki Beti, Vikramaditya, Woman Awareness & Harassment Prevention Committee**
- **PF Committee**
- **Stress Removal/Prevention Committee**
- **Internal Complaint Committee**
- **Mahila Jagrukta Evam Antrik Committee**
- **Anti-ragging Committee**
- **Students' Complaint Redressal Committee**
- **Class Time-Table Committee**

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1

*The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and*

*procedures, etc*

**Response:**

**Effective Deployment of the Institutional Perspective Plan**

The institutional perspective plan at Madhav Mahavidyalaya is meticulously crafted and effectively deployed, ensuring efficient functioning of the institutional bodies. This is evident through the comprehensive policies, administrative setup, appointment processes, service rules, and procedures that align with the directives of the Madhya Bharat Shiksha Samiti (M.B.S.S.) and the governing body.

**Institutional Overview**

Madhav Mahavidyalaya, established in 1960 and initially offering undergraduate B.A. classes since 1957, stands as one of the premier institutions in Gwalior. Currently, the institution offers degree programs in B.A. and B.Com, along with postgraduate classes in nine subjects, catering to a significant student population. The institution's mission is to provide a holistic education that encompasses not only academic excellence but also the overall development of students through various cultural, sports, and social activities.

**Administrative Setup**

As a grantee college, Madhav Mahavidyalaya operates in strict accordance with the Madhya Pradesh Ashashkaya Shikshan Sanstha (Adhyapakon Tatha Anya Karmcharyon Ke Vetan Ka Sanday) Adhiniyam of 1978. The college is governed by a foundation society that ensures proper funding and appoints key administrative and teaching staff. The governance structure includes a Governing Body consisting of the chairman, representatives appointed by the foundation society, university-nominated representatives, elected teacher representatives, and the Additional Director from the Department of Higher Education, Madhya Pradesh. The principal of the college serves as the Ex-officio secretary to the Governing Body, ensuring seamless coordination and implementation of policies.

**Service Rules and Precedence**

The service rules at Madhav Mahavidyalaya are designed to provide clarity and structure for all staff members. Teachers working on grant-in-aid posts are governed by the provisions of the Adhiniyam of 1978, ensuring they receive appropriate remuneration and benefits. For those working under the self-financed system, the college code, along with statutes, ordinances, regulations, and directions from the affiliating university, provides a comprehensive framework for service rules and procedures. This dual approach ensures that all employees, irrespective of their funding source, are governed by consistent and fair regulations.

**Recruitment and Promotion Policies**

Recruitment and promotion at Madhav Mahavidyalaya are handled with utmost diligence and

transparency. The governing body oversees these processes, adhering to the guidelines set forth by the Adhinyam of 1978. This body also addresses issues related to suspension and disciplinary actions, ensuring that all decisions are made in accordance with established rules and regulations. In cases where the Adhinyam of 1978 does not provide specific guidance, the governing body acts as the final authority, bound by the statutes, ordinances, regulations, and directions of the university. This ensures that all recruitment and promotion activities are conducted fairly and transparently, maintaining the institution's integrity.

### Committee System

The institution has established various committees to address different aspects of its operations and ensure smooth functioning. These committees include:

1. **UGC Research Development & IQAC Cell:** Organizes seminars and circulates UGC guidelines to staff members.
2. **CM Helpline Committee:** Addresses issues and complaints received through RTI or the CM helpline.

### 6.2.2

*Institution implements e-governance in its operations*

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

**Response:** C. 2 of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	<a href="#">View Document</a>

## 6.3 Faculty Empowerment Strategies

### 6.3.1

**The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression**

**Response:**

#### **Performance Appraisal System and Welfare Measures**

Madhav Mahavidyalaya takes pride in its comprehensive performance appraisal system and effective

welfare measures, which are designed to ensure the well-being and career development of both teaching and non-teaching staff.

### **Teacher Welfare Cell**

To support the welfare of our educators, we have established a dedicated Teacher Welfare Cell within the institution. This cell is instrumental in providing various forms of assistance to teachers in times of need. In cases of emergency, the Teacher Welfare Cell offers financial aid to the affected teacher or their family, ensuring that they receive the necessary support during difficult times.

### **Financial Assistance for Staff**

Similarly, the institution extends financial help to the families of non-teaching staff members in case of medical emergencies or other unforeseen circumstances. This support underscores our commitment to the welfare of all staff members, recognizing the vital role they play in the smooth functioning of the institution.

### **Leave Policies**

Understanding the importance of emotional and mental well-being, the institution provides required leaves to staff members in the event of the demise of a family member. This compassionate approach allows staff to take the necessary time off to grieve and manage personal affairs without the added stress of work obligations.

### **Contractual Job Opportunities**

In our efforts to support the families of third and fourth-grade workers, the institution offers contractual job opportunities. This initiative ensures that the families of our support staff have access to employment opportunities, contributing to their financial stability and overall well-being.

### **Performance Appraisal System**

Our institution has implemented a robust performance appraisal system designed to evaluate and enhance the performance of teaching and non-teaching staff. This system involves regular assessments that focus on various aspects of job performance, including teaching effectiveness, research contributions, administrative responsibilities, and professional development.

The appraisal process includes:

1. **Self-Appraisal:** Staff members are encouraged to conduct self-assessments, reflecting on their achievements, challenges, and areas for improvement.
2. **Peer Review:** Colleagues provide feedback on each other's performance, fostering a culture of mutual support and continuous improvement.
3. **Student Feedback:** Student evaluations play a crucial role in assessing the effectiveness of teaching staff, ensuring that the educational experience meets high standards.
4. **Administrative Review:** The administration conducts thorough reviews of staff performance, considering feedback from self-appraisals, peer reviews, and student evaluations. This holistic approach ensures a fair and comprehensive assessment.

## Professional Development

The institution places a strong emphasis on the career development and progression of its staff. Various avenues for professional growth are provided, including:

- **Workshops and Seminars:** Regular workshops and seminars are organized to keep staff updated on the latest developments in their respective fields.
- **Research Opportunities:** Staff members are encouraged to engage in research activities, contributing to academic advancements and personal growth.
- **Higher Education:** Opportunities for pursuing higher education and advanced degrees are facilitated, enabling staff to enhance their qualifications and career prospects.
- **Training Programs:** Specialized training programs are conducted to develop new skills and improve existing ones, ensuring that staff members remain competent and competitive in their roles.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 6.3.2

**Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

**Response:** 0

**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
00	00	00	00	00

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	<a href="#">View Document</a>

### 6.3.3

**Percentage of teaching and non-teaching staff participating in Faculty development Programmes**

*(FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years*

**Response:** 1.4

**6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
01	02	01	00	00

**6.3.3.2 Number of non-teaching staff year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
25	26	27	27	29

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the certificates of the program attended by teachers.	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1

**Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)**

**Response:**

#### **Strategies for Mobilization and Optimal Utilization of Resources and Funds**

Effective mobilization and utilization of resources are vital for the sustainable growth and development of any educational institution. At our institution, guided by the principles laid out by the Madhya Bharat Shiksha Samiti and our governing body, we have established comprehensive strategies to ensure the

optimal use of funds from various sources. Regular financial audits, both internal and external, further ensure transparency and accountability in our financial management.

### **Funding Sources**

The institution secures funds from multiple sources to support its diverse activities and initiatives. The primary funding agencies and sources include:

- **Government Funds:** These are allocated for the salaries of regular teaching staff working on grantee posts.
- **Grants from UGC:** Utilized for purchasing journals, books, and other academic resources.
- **Student Fees:** A significant portion of our funding comes from the fees collected from students.
- **Self-Financed Programs:** Funds generated through self-financed courses and programs.
- **Other Resources:** Additional funds are obtained from various other sources, including donations and sponsorships.

### **Monitoring and Utilization of Resources**

The principal and the college committee play a pivotal role in monitoring the use of resources. To ensure the smooth functioning of the college, various committees have been constituted, each responsible for a specific area of operation. These committees study their respective fields, analyze requirements, and forward their proposals, complete with expected expenditures and plans, to the analysis committee. The Planning and Analysis Committee reviews these requirements and forwards them to the Finance Committee, which meticulously examines all suggestions and analyses. The Finance Committee's decisions are then implemented for the betterment of students, teachers, and non-teaching staff. The final report is submitted to the Management Committee for approval.

### **Allocation of Funds**

1. **Salaries:** Government funds are primarily used to pay the salaries of regular teaching staff. The management also spends a considerable amount on the salaries of teaching staff appointed under section 28(17) of the college code and those working on a contractual basis, as well as class III and class IV employees.
2. **Library Enrichment:** The institution allocates funds to enhance the library, ensuring a vast collection of books and journals across various subjects. This enables students and faculty to access high-quality academic resources.
3. **Sports and Extracurricular Activities:** Recognizing the importance of physical education and extracurricular activities, the institution invests in the sports department, providing students with necessary equipment and facilities. This ensures that students can participate in various sports activities, fostering a healthy mind and body. The institution organizes approximately 22 activities annually, including singing, dancing, elocution, extempore, quizzes, mimicry, mime, skits, and one-act plays. Winners and runners-up in these activities receive cash prizes. Class IV employees also receive monetary prizes for their contributions to these activities.
4. **Infrastructure and Maintenance:** A significant portion of the funds is allocated for the maintenance and enhancement of infrastructure. This includes expenditures on cleanliness, plantation, and the overall upkeep of the institution's premises.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

### 6.5.1

**Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

**Response:**

#### **Contribution of IQAC to Institutional Quality Assurance**

The Internal Quality Assurance Cell (IQAC) at our institution has played a pivotal role in institutionalizing quality assurance strategies and processes. By periodically reviewing the teaching-learning processes, structures, and methodologies, as well as learning outcomes, the IQAC ensures continuous improvement across various academic and operational activities.

#### **Academic Enhancement Through Guest Lectures**

One of the significant initiatives undertaken by the IQAC is the organization of guest lectures by subject experts across different departments. Funded by the University Grants Commission (UGC) and the institution, these lectures have proven instrumental in enhancing students' academic experience. Students gain a deeper understanding of their subjects and learn about the logistics of organizing such events. This dual benefit not only enriches their academic knowledge but also boosts their confidence and organizational skills. Each year, students have the opportunity to interact with renowned personalities and subject matter experts, providing them with invaluable insights and inspiration.

#### **Comprehensive Development Programs**

The IQAC has proposed and implemented a series of events aimed at the holistic development of students, with particular emphasis on female students. These programs cover a wide range of topics, ensuring that students are well-equipped with the knowledge and skills necessary for personal and professional growth. Special attention is given to issues such as gender equity, cleanliness, and legal assistance. Below is an overview of the key initiatives:

1. **Gender Discrimination:** Programs aimed at raising awareness about gender discrimination and promoting gender equity within the campus. These initiatives include workshops, seminars, and interactive sessions designed to foster a more inclusive environment.
2. **Legal Aid for Female Students:** Providing female students with information and resources related to their legal rights. This includes sessions with legal experts who offer guidance on various legal issues, empowering students to navigate potential challenges effectively.

3. **Human Rights:** Educating students about their human rights and the importance of respecting the rights of others. These sessions aim to cultivate a culture of respect and understanding among the student body.
4. **Environmental Protection:** Promoting environmental awareness and sustainability through various activities and programs. Students are encouraged to participate in environmental conservation projects, fostering a sense of responsibility towards the planet.
5. **Hygiene and Health Awareness:** Initiatives focused on promoting good hygiene practices and health awareness. These programs include health camps, awareness drives, and workshops on maintaining personal and community health.
6. **Anti-Ragging:** Creating a safe and welcoming environment for all students by actively combating ragging. The institution conducts awareness campaigns and establishes strict anti-ragging policies to ensure student safety and well-being.
7. **Beti Bachao, Beti Padhao:** Supporting the national campaign aimed at empowering girls through education and protection. The institution organizes various activities to raise awareness and support the cause of girl child education and welfare.
8. **Disaster Management:** Training students in disaster management and preparedness. These programs equip students with the knowledge and skills to respond effectively to emergencies, ensuring their safety and that of others.
9. **Job Opportunity/Entrepreneurship:** Providing students with insights into job opportunities and entrepreneurship. This includes workshops, career counseling sessions, and

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 6.5.2

#### Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

**Response:** C. Any 2 of the above

<b>File Description</b>	<b>Document</b>
NIRF report, AAA report and details on follow up actions	<a href="#">View Document</a>
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	<a href="#">View Document</a>
Link to Minute of IQAC meetings, hosted on HEI website	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1

**Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.**

*Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words*

**Response:**

#### **Gender Equity and Sensitization Measures at the Institution**

The institution is committed to fostering an educative atmosphere that upholds social responsibilities, with a strong emphasis on maintaining gender equity. Over the past five years, significant steps have been taken to ensure gender equity and sensitize the campus community through various curricular and co-curricular activities, as well as by providing dedicated facilities for women.

#### **Initiatives for Gender Equity**

##### **Common Rooms**

Separate common rooms are available for male and female students. These rooms serve as spaces for students to have lunch, engage in discussions, and read. By providing these dedicated spaces, the institution ensures that both male and female students have a comfortable and secure environment to relax and interact.

##### **Counseling Cell**

An active Counseling Cell is a cornerstone of the institution's support system. This cell provides clinical and psychological counseling, addressing academic, career, and personal issues, including gender equity and sensitization. Senior and experienced faculty members offer guidance, helping students choose subjects of interest and prepare for competitive examinations. Group counseling sessions raise awareness about career opportunities, while individual sessions support slow learners and those needing personalized assistance.

##### **Safety and Security**

Ensuring the safety and security of students, especially female students, is a top priority. The college organizes regular medical camps to create awareness about health and hygiene issues relevant to women. Female faculty members play a crucial role in guiding students on these topics. Additionally, the institution promotes the value of gender equity through various academic initiatives and activities.

##### **Other Measures for Gender Equity and Sensitization**

1. **Seminars and Workshops:** The institution regularly organizes seminars on gender, human rights, and ethics-related issues. These events aim to educate and sensitize students and staff about the importance of gender equity.
2. **Leadership Opportunities:** Female faculty members and students are encouraged to take up leadership roles in various activities, fostering a culture of inclusivity and empowerment.
3. **Girls NCC Battalion:** The presence of a Girls NCC Battalion provides female students with opportunities for leadership, discipline, and personal development.
4. **Gender Equity and Sensitization Sessions:** It is mandatory for newly admitted students to attend gender equity and sensitization sessions during their induction program. These sessions help inculcate respect for gender differences and promote a culture of equality from the outset.
5. **Regular Workshops:** Workshops on gender equity and related topics are regularly organized for the entire staff and student body. These workshops serve as platforms for discussion and learning, helping to foster a more inclusive environment.
6. **Mentorship and Counseling:** Female candidates receive regular counseling from mentors and experts, providing them with the support and guidance needed to navigate academic and personal challenges.
7. **Participation in National Seminars and Conferences:** Women faculty members are encouraged to participate in national seminars, conferences, and technological meets, enhancing their professional development and networking opportunities.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 7.1.2

#### The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

**Response:** A. 4 or All of the above

File Description	Document
Geo-tagged photographs/videos of the facilities.	<a href="#">View Document</a>
Circulars and report of activities for the implementation of the initiatives document	<a href="#">View Document</a>
Bills for the purchase of equipment's for the facilities created under this metric	<a href="#">View Document</a>

### 7.1.3

**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**

- 1.Green audit / Environment audit**
- 2.Energy audit**
- 3.Clean and green campus initiatives**
- 4.Beyond the campus environmental promotion activities**

**Response:** C. Any 2 of the above

<b>File Description</b>	<b>Document</b>
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	<a href="#">View Document</a>

#### **7.1.4**

**Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)**

**Response:**

#### **Institutional Efforts for an Inclusive Environment and Sensitization to Constitutional Obligations**

Madhav Mahavidyalaya, located in the heart of the city, is dedicated to fostering an inclusive environment that promotes tolerance, harmony, and national integration. The institution organizes a wide range of activities throughout the year to instill values of cultural sensitivity and socioeconomic awareness among students and staff.

#### **Promoting Cultural and Socioeconomic Inclusivity**

The college conducts various events such as quiz competitions, essay writing contests, poster-making, singing, and dancing competitions. These activities are designed to ensure the holistic development of students by exposing them to diverse cultural perspectives and encouraging them to appreciate and respect different traditions and customs. The National Cadet Corps (NCC) and National Service Scheme (NSS) units also play a crucial role in organizing programs that benefit society and raise awareness about important social issues. Through their involvement, students learn the importance of community service and develop a sense of responsibility towards societal welfare.

#### **Educational and Awareness Programs**

The institution regularly arranges seminars, workshops, and lectures on various subjects. These events not only deepen students' knowledge in their respective fields but also highlight new opportunities and the significance of their disciplines. Celebrating the birth and death anniversaries of prominent Indian personalities is another way the institution promotes cultural awareness and respect for historical

contributions. Students actively participate in organizing these events, delivering speeches, and learning valuable skills in event management and teamwork.

### **Community Engagement and Festivals**

Beyond institutional activities, students engage in community outreach programs to promote societal welfare and awareness. The college creates an atmosphere where diverse values are celebrated and respected, fostering an inclusive environment for all. Various festivals from different communities are celebrated on campus, reflecting the institution's commitment to intercultural practices and inclusivity.

### **National Values and Constitutional Obligations**

Madhav Mahavidyalaya places a strong emphasis on promoting the values of liberty, equality, and fraternity among its stakeholders. National festivals and important days are celebrated to spread awareness and instill a sense of patriotism and civic duty in students. For instance, Hindi Divas is celebrated every year on September 14th to encourage students to use Hindi in their daily conversations with pride and respect for the national language. Similarly, International Women's Day is observed on March 8th to emphasize the empowerment of women and their significant contributions to nation-building.

### **Conclusion**

In conclusion, Madhav Mahavidyalaya is committed to providing an inclusive environment that fosters tolerance and harmony towards cultural, regional, linguistic, and socioeconomic differences. Through a variety of activities and programs, the institution sensitizes students and employees to their constitutional obligations, emphasizing values, rights, duties, and responsibilities as citizens. These initiatives not only enhance the cultural competence of students but also prepare them to contribute positively to society, upholding the principles of democracy and social justice.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>

## **7.2 Best Practices**

### **7.2.1**

**Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual**

**Response:**

**Best Practice 1: Best Community Services through NCC and NSS**

## Objectives

The primary objective of Madhav Mahavidyalaya's community services through the National Cadet Corps (NCC) and National Service Scheme (NSS) is to foster a spirit of social responsibility and civic engagement among students. The college aims to:

1. Promote leadership and teamwork skills.
2. Enhance students' understanding of community issues.
3. Provide practical experience in addressing social challenges.
4. Develop a sense of national pride and discipline.

## Implementation

### National Cadet Corps (NCC)

The NCC unit at Madhav Mahavidyalaya is highly active, providing students with rigorous training in various disciplines. The NCC curriculum includes regular drills, physical fitness training, and adventure activities such as trekking and camping. Students are also educated on disaster management, first aid, and other life-saving techniques. The NCC cadets participate in:

1. **Community Awareness Campaigns:** Cadets organize and participate in campaigns on topics such as cleanliness drives, blood donation camps, and awareness about health and hygiene.
2. **Disaster Response:** Cadets are trained to respond to natural and man-made disasters. They assist in rescue and relief operations during emergencies, showcasing their preparedness and dedication.
3. **Patriotic Activities:** Celebrations of national festivals and events like Independence Day and Republic Day, where cadets perform parades and drills, fostering a sense of patriotism and national pride.

### National Service Scheme (NSS)

The NSS unit focuses on broader community service activities aimed at societal development. The NSS volunteers engage in:

1. **Educational Programs:** Volunteers conduct literacy drives and adult education programs in nearby rural and underprivileged areas. They also tutor school children in various subjects.
2. **Health Camps:** Regular health check-up camps, eye camps, and blood donation drives are organized. Volunteers also work on spreading awareness about preventive healthcare and sanitation.
3. **Environmental Conservation:** Activities like tree plantation drives, water conservation projects, and clean-up campaigns are routinely organized to promote environmental awareness.
4. **Social Welfare Activities:** Volunteers participate in projects aimed at helping the elderly, differently-abled individuals, and other marginalized groups. They also work on projects that address social issues such as gender equality and anti-drug campaigns.

## Impact

The community service activities through NCC and NSS have had a profound impact on both the students and the community.

1. **Enhanced Social Responsibility:** Students develop a heightened sense of social responsibility and empathy through their participation in various activities.
2. **Skill Development:** Leadership, teamwork, communication, and problem-solving skills are significantly enhanced among participants.
3. **Community Improvement:** The initiatives have led to tangible improvements in local communities, including better literacy rates, improved health awareness, and a cleaner environment.
4. **National Integration:** The activities promote national integration and unity among students from diverse backgrounds.

## Conclusion

Madhav Mahavidyalaya's commitment to community service through NCC and NSS stands out as a best practice, demonstrating how educational institutions can play a vital role in societal development. By actively engaging students in community service, the college not only contributes to the betterment of society but also prepares students to be responsible, empathetic, and proactive citizens.

## Best Practice 2: Best Cultural Activities

### Objectives

Madhav Mahavidyalaya places a strong emphasis on cultural activities with the objective of fostering creativity, cultural awareness, and holistic development among students. The college aims to:

1. Encourage the appreciation and preservation of cultural heritage.
2. Provide a platform for students to showcase their talents.
3. Promote cultural diversity and inclusivity.
4. Enhance students' interpersonal and organizational skills.

### Implementation

#### Annual Cultural Fest

The highlight of cultural activities at Madhav Mahavidyalaya is the annual cultural fest, which features a wide array of events that cater to different artistic interests. These include:

1. **Performing Arts:** Competitions and performances in music, dance, and drama. Students participate in classical, folk, and contemporary styles, showcasing their versatility and talent.
2. **Literary Events:** Debates, poetry recitals, essay writing, and elocution contests. These events encourage students to express themselves eloquently and think critically.

3. **Visual Arts:** Art exhibitions, poster making, and photography contests. These activities allow students to display their creativity and artistic skills.

### Cultural Clubs

The college has various cultural clubs that function throughout the year, providing students with continuous engagement in cultural activities. These clubs include:

1. **Music Club:** Offers training in various musical instruments and vocal music. The club organizes regular jam sessions, workshops, and concerts.
2. **Dance Club:** Focuses on different dance forms, from classical to contemporary. The club provides opportunities for students to learn, practice, and perform.
3. **Drama Club:** Encourages students to explore theatre arts. The club organizes workshops, stage plays, and street theatre performances.
4. **Literary Club:** Promotes literary activities and organizes book readings, writing workshops, and discussions with authors and poets.

### Special Celebrations

Madhav Mahavidyalaya celebrates various cultural and national festivals with great enthusiasm. These celebrations include:

1. **Independence Day and Republic Day:** Patriotic performances and cultural programs that instill a sense of national pride.
2. **Diwali, Holi, and Other Festivals:** Cultural performances, traditional games, and festive decorations that reflect the diverse cultural heritage of India.
3. **International Days:** Events such as International Women's Day, Earth Day, and World Music Day are celebrated to raise awareness and promote global cultural values.

### Impact

The emphasis on cultural activities has significantly enriched the student experience at Madhav Mahavidyalaya.

1. **Cultural Awareness:** Students develop a deep appreciation for cultural diversity and heritage.
2. **Skill Development:** Participation in cultural activities enhances creativity, confidence, teamwork, and organizational skills.
3. **Inclusive Environment:** The cultural events foster an inclusive environment where students from different backgrounds come together to celebrate and learn from each other.
4. **Personal Growth:** The activities contribute to the overall personal growth of students, preparing them to be well-rounded individuals.

### Conclusion

The commitment of Madhav Mahavidyalaya to cultural activities exemplifies its holistic approach to education. By providing a vibrant platform for cultural expression and learning, the college ensures that students develop not only academically but also culturally and socially. This best practice demonstrates the institution's dedication to nurturing well-rounded individuals who appreciate and contribute to the

cultural fabric of society.

## 7.3 Institutional Distinctiveness

### 7.3.1

**Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**

**Response:**

#### **Distinctive Performance: Promoting Excellence in Sports at Madhav Mahavidyalaya**

Madhav Mahavidyalaya has distinguished itself as an institution committed to fostering excellence in sports, making it a core priority and thrust area. The vision of the founding members was to make higher education accessible in a region historically enveloped by illiteracy and to educate and generate awareness among the youth. Over the years, the institution has successfully established itself as a beacon of higher education while emphasizing the holistic development of students through active participation in sports.

#### **The Role of Sports in Holistic Development**

Recognizing the intrinsic link between physical health and mental well-being, Madhav Mahavidyalaya places a strong emphasis on sports and physical activities. The institution believes in the adage "health is wealth" and actively promotes fitness among its students. A dedicated sports officer is appointed to motivate and guide students in various sports activities, addressing any challenges they might face and providing the necessary facilities for optimal performance. By integrating sports into the educational experience, the college ensures that students develop not only academically but also physically, fostering a balanced and healthy lifestyle.

#### **Comprehensive Sports Programs**

The college organizes a wide range of sports activities, catering to diverse interests and abilities. These activities include long jump, boxing, various running events (100 meters, 200 meters, 400 meters, 800 meters, 1500 meters, 5000 meters, and 10000 meters), shot put, cricket, volleyball, football, baseball, softball, yoga, swimming, badminton, chess, kho-kho, kabaddi, hockey, and table tennis. These comprehensive sports programs provide students with ample opportunities to explore their athletic potential and excel in their chosen sports.

#### **Encouraging Participation and Competition**

Interclass competitions are held regularly, and the winners represent the institution at the university level. Many students also participate in inter-university competitions, showcasing their talents on larger platforms. These competitions foster a spirit of healthy competition, teamwork, and discipline among students, preparing them to face challenges with confidence and resilience.

### **Notable Achievements in Sports**

In the academic year 2018-19, the institution organized interclass competitions where several students achieved notable success. For instance, Ku. Swati, a hockey player, represented the college at the international level in Thailand and South Korea in 2018. Such achievements highlight the institution's commitment to fostering athletic talent and providing students with opportunities to excel in sports.

### **Promoting a Sports Culture**

The institution has created an environment that actively promotes sports and physical activities. The sports officer plays a crucial role in motivating students, addressing their challenges, and ensuring they have access to the best facilities. The college provides a conducive atmosphere where students can train, compete, and excel in their chosen sports. This culture of sportsmanship and physical fitness permeates throughout the institution, encouraging students to maintain a healthy and active lifestyle.

### **Support and Facilities for Athletes**

Madhav Mahavidyalaya is dedicated to providing its athletes with the necessary support and facilities to excel. The college invests in high-quality sports equipment and maintains well-equipped sports facilities. Students receive guidance and coaching from experienced sports professionals, enabling them to hone their skills and perform at their best. The institution's commitment to supporting its athletes ensures that they can compete at higher levels and achieve their full potential.

### **Balancing Academics and Sports**

The institution ensures that students maintain a balance between their academic and sports commitments. By promoting a culture that values both academic excellence and physical fitness, the college prepares students to excel in all areas of their lives. The emphasis on sports does not come at the expense of academics; instead, it complements and enhances the overall educational experience. Students learn valuable life skills such as time management, discipline, and perseverance, which are essential for their academic and personal growth.

### **Achievements Beyond Sports**

Apart from sports, students are encouraged to participate in various cultural and artistic competitions. The Yuva Utsav Competitions organized by Jiwaji University are a prime example. Students who perform well at the institutional level are selected to represent the college at inter-district and state levels. In 2018-19 and 2019-20, several students achieved notable successes. For instance, Akash Mahor from B.A. first year secured the first position in classical non-percussion and was selected for the state level. Similarly, Shivangi Rajouri from M.A. IV semester secured the second position in solo singing at the district level in 2018-19. In 2019-20, the college's students achieved second place in western group singing, and Manas Abhiram from B.A. first year secured the first position in western solo singing, advancing to the state level.

### **Continued Success and Recognition**

The institution's commitment to fostering talent has led to continued success in various competitions. In 2021-22, a state-level competition in classical singing was organized by Maharaja Chhatrasal Bundelkhand University, Chhatarpur, where a student from Madhav Mahavidyalaya won first prize. Another significant achievement was in the 2022-23 state-level Yuva Utsav competition organized by Barkatullah University, where students performed exceptionally well and were selected for further recognition.

### **Holistic Development and Confidence Building**

The institution puts in its best efforts to make students self-confident, active, and proficient performers. Various programs and platforms provide students with opportunities for exposure, helping them develop a comprehensive skill set. These initiatives ensure that students are not only academically capable but also well-prepared to face real-world challenges with confidence and resilience.

### **Conclusion**

Madhav Mahavidyalaya stands out in its unwavering commitment to promoting excellence in sports. The institution's focus on integrating sports into the educational experience ensures that students develop holistically, balancing academic achievements with physical fitness. By fostering a culture of sportsmanship, providing top-notch facilities, and encouraging participation in various competitions, the college has created an environment where students can thrive. The achievements in sports, cultural activities, and academic pursuits are a testament to the institution's dedication to excellence and its distinctive role in shaping the future of its students.

<b>File Description</b>	<b>Document</b>
Appropriate web in the Institutional website	<a href="#">View Document</a>

## 5. CONCLUSION

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### Additional Information :

We have sufficient infrastructure to conduct competitive exams organised by UPSC and MPPSC. Being the oldest (aided) institution, Jiwaji University also assigns some other exams to organize at our centre.

### Concluding Remarks :

As a matter of fact Madhav college is run in a historical building i.e. Rajwade Bhavan. Maharani Lakshmi Bai, an amazon and freedom fighter, came to Gwalior and stayed here for some time and the remains of the tree with which she had tied her horse, is still maintained with respect in our college. College is situated in the heart of the city therefore it has an access to all the students from every corner of city and out of city also.

As mentioned earlier college is run by Madhya Bharat Siksha Samiti which comprises highly qualified intellectuals and social activists. Samiti is committed to provide higher education to all the sections of society.

Infrastructure wise college has moderate facilities i.e. big and well furnished building, rich library, auditorium, computer lab, geography lab, music lab, huge- playground for sports activities and teaching learning aids.

Academically college is sound enough and maintains the standards of selection of qualified teachers. Most of the teachers are appointed according to the UGC norms. For the education environment of the students CCE model is adopted. Several competitions are organized in college to encourage sports viz. inter college, university, inter university, state and inter state and national level.

College is dedicated to research, innovations and extension programs. College encourages the faculties for research oriented atmosphere. Financial and academic assistance is readily available to all teachers interested in attending seminars, workshops and conferences. Social services are rendered through NSS and NCC.

Being an aided college, it follows the norms of UGC and state government. College provides financial, academic and counseling, scholarship, free ship assistance to students. IQAC cell actively organize lectures in all departments and conduct a number of seminars and workshops.

College is aware of gender equality and divyangjan's care and has set up a separate committee for creating gender equality. Mahila Utpeedan Cell resolves issues related to women. College has also facilitated divyangjan's by providing ramps and other facilities. College is committed to disseminate environmental awareness. We promote reducing plastic, using reusable plastic articles, planting trees, conserving energy and water etc..



## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																																								
2.1.1	<p><b>Enrolment percentage</b></p> <p><b>2.1.1.1. Number of seats filled year wise during last five years (Only first year admissions to be considered)</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>921</td> <td>1301</td> <td>1149</td> <td>1265</td> <td>1231</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>833</td> <td>1301</td> <td>1149</td> <td>1265</td> <td>1231</td> </tr> </tbody> </table> <p><b>2.1.1.2. Number of sanctioned seats year wise during last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>1820</td> <td>2230</td> <td>1740</td> <td>2230</td> <td>1860</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>1740</td> <td>2190</td> <td>1740</td> <td>2230</td> <td>1860</td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	921	1301	1149	1265	1231	2022-23	2021-22	2020-21	2019-20	2018-19	833	1301	1149	1265	1231	2022-23	2021-22	2020-21	2019-20	2018-19	1820	2230	1740	2230	1860	2022-23	2021-22	2020-21	2019-20	2018-19	1740	2190	1740	2230	1860
2022-23	2021-22	2020-21	2019-20	2018-19																																					
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1740	2190	1740	2230	1860																																					
2.1.2	<p><b><i>Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years</i></b></p> <p><b>2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>546</td> <td>901</td> <td>768</td> <td>797</td> <td>829</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>546</td> <td>901</td> <td>778</td> <td>797</td> <td>829</td> </tr> </tbody> </table> <p><b>2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	546	901	768	797	829	2022-23	2021-22	2020-21	2019-20	2018-19	546	901	778	797	829	2022-23	2021-22	2020-21	2019-20	2018-19															
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2022-23	2021-22	2020-21	2019-20	2018-19																																					

2022-23	2021-22	2020-21	2019-20	2018-19
870	1095	867	915	867

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
957	1205	957	1227	1023

**2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years**

**2.4.1.1. Number of sanctioned posts year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
40	40	40	40	40

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
40	40	40	40	40

**2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)**

**2.4.2.1. Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
29	27	26	27	26

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
29	27	26	27	26

**2.6.3 Pass percentage of Students during last five years (excluding backlog students)**

**2.6.3.1. Number of final year students who passed the university examination year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
529	935	999	793	865

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
898	935	999	793	906

**2.6.3.2. Number of final year students who appeared for the university examination year-wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
627	1048	1028	841	894

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
1068	1048	1028	841	996

Remark : Revised as per the documents provided. For 2018-19 the averages of the rest have been recommended.

**3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

**3.1.1.1. Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
00	00	00	00	01

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
00	00	00	00	00

**3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years**

**3.2.2.1. Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
02	00	01	01	02

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
00	00	00	01	00

**3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

**3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
04	06	01	03	18

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
04	00	00	10	01

**3.4.3 *Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.***

**3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
47	49	101	58	64

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
11	6	27	15	6

**4.1.2 *Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years***

**4.1.2.1. Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
14.90	14.49	15.15	15.73	12.095

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
3.80	0.02	0.0	1.76	3.80

Remark : Revised as per audited sheets

4.3.2 **Student – Computer ratio (Data for the latest completed academic year)**

**4.3.2.1. Number of computers available for students usage during the latest completed academic year:**

Answer before DVV Verification : 27

Answer after DVV Verification: 24

Remark : Revised as per the tax invoices provided.

4.4.1 ***Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)***

**4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
617327	817543	662280	959049	964254

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
2.10	0.01	1.20	0.0	2.10

Remark : Revised as per audited sheets.

5.1.1 ***Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years***

**5.1.1.1. Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
830	1155	1406	1442	1440

Answer After DVV Verification :

--	--	--	--	--

2022-23	2021-22	2020-21	2019-20	2018-19
830	1155	1406	1442	1440

5.1.2 ***Following capacity development and skills enhancement activities are organised for improving students' capability***

1. ***Soft skills***
2. ***Language and communication skills***
3. ***Life skills (Yoga, physical fitness, health and hygiene)***
4. ***ICT/computing skills***

Answer before DVV Verification : C. 2 of the above

Answer After DVV Verification: C. 2 of the above

5.1.4 ***The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases***

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: A. All of the above

5.2.1 **Percentage of placement of outgoing students and students progressing to higher education during the last five years**

5.2.1.1. **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
11	02	04	01	02

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

5.2.1.2. **Number of outgoing students year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
534	937	1005	777	865

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19

534	937	1005	777	865
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Remark : HEI has provided ID cards and application forms for its own college.

**5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years**

**5.2.2.1. Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
07	00	00	00	00

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
07	00	00	00	00

**5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

**5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
01	01	00	03	01

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
03	00	00	01	01

Remark : Revised as per the certificates provided.

**5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19

94	71	03	53	43
----	----	----	----	----

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
20	13	01	12	07

6.2.2

***Institution implements e-governance in its operations***

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Answer before DVV Verification : B. 3 of the above

Answer After DVV Verification: C. 2 of the above

6.3.2

**Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

**6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
00	01	00	00	00

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
00	00	00	00	00

6.3.3

***Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years***

**6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
03	02	00	00	00

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
---------	---------	---------	---------	---------

01	02	01	00	00
----	----	----	----	----

### 6.3.3.2. Number of non-teaching staff year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
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## 2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p><b>Number of students year wise during the last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <tr> <td>2022-23</td> <td>2021-22</td> <td>2020-21</td> <td>2019-20</td> <td>2018-19</td> </tr> <tr> <td>2419</td> <td>3141</td> <td>3251</td> <td>2950</td> <td>2966</td> </tr> </table> <p>Answer After DVV Verification:</p> <table border="1"> <tr> <td>2022-23</td> <td>2021-22</td> <td>2020-21</td> <td>2019-20</td> <td>2018-19</td> </tr> <tr> <td>2419</td> <td>2028</td> <td>2440</td> <td>2950</td> <td>2966</td> </tr> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	2419	3141	3251	2950	2966	2022-23	2021-22	2020-21	2019-20	2018-19	2419	2028	2440	2950	2966
2022-23	2021-22	2020-21	2019-20	2018-19																	
2419	3141	3251	2950	2966																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
2419	2028	2440	2950	2966																	
2.1	<p><b>Number of teaching staff / full time teachers during the last five years (Without repeat count):</b></p> <p>Answer before DVV Verification : 31</p> <p>Answer after DVV Verification : 31</p>																				
2.2	<p><b>Number of teaching staff / full time teachers year wise during the last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <tr> <td>2022-23</td> <td>2021-22</td> <td>2020-21</td> <td>2019-20</td> <td>2018-19</td> </tr> <tr> <td>29</td> <td>30</td> <td>30</td> <td>31</td> <td>31</td> </tr> </table> <p>Answer After DVV Verification:</p> <table border="1"> <tr> <td>2022-23</td> <td>2021-22</td> <td>2020-21</td> <td>2019-20</td> <td>2018-19</td> </tr> <tr> <td>29</td> <td>30</td> <td>30</td> <td>31</td> <td>31</td> </tr> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	29	30	30	31	31	2022-23	2021-22	2020-21	2019-20	2018-19	29	30	30	31	31
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29	30	30	31	31																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
29	30	30	31	31																	
3.1	<p><b>Expenditure excluding salary component year wise during the last five years (INR in lakhs)</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <tr> <td>2022-23</td> <td>2021-22</td> <td>2020-21</td> <td>2019-20</td> <td>2018-19</td> </tr> <tr> <td>23.64521</td> <td>28.89059</td> <td>26.31502</td> <td>29.40049</td> <td>18.09679</td> </tr> </table> <p>Answer After DVV Verification:</p> <table border="1"> <tr> <td>2022-23</td> <td>2021-22</td> <td>2020-21</td> <td>2019-20</td> <td>2018-19</td> </tr> <tr> <td>57.82</td> <td>60.53</td> <td>64.36</td> <td>46.26</td> <td>105.99</td> </tr> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	23.64521	28.89059	26.31502	29.40049	18.09679	2022-23	2021-22	2020-21	2019-20	2018-19	57.82	60.53	64.36	46.26	105.99
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